

## HORIZONS COVID POLICY – FOR GUESTS Top Cat Catering Pty Ltd | ABN 14 618 864 818 | Effective 27.09.2021

All guests attending any event at Horizons Function Venue are required to abide by the current NSW Government Health Orders. Such terms include: -

## At 70% double dose vaccination rate - From 11<sup>th</sup> October 2021

Horizons will be reopened for weddings capped at 50 guests. For all other types of celebrations, we will need to comply by the 4m2 rule indoor & the 2m2 rule outside (i.e. the balcony). This will mean we can accommodate 110 guests inside and a further 60 guests with the balcony in use. Drinking and eating while standing will be permitted outside. Guests will be required to be seated whilst eating and drinking indoors. Dancing will be permitted.

## At 80% double dose vaccination rate (forecast for Monday 25<sup>th</sup> October 2021)

Horizons will be open for larger weddings subject to the 4m2 rule indoor & the 2m2 rule outside (i.e. the balcony). This will mean we can accommodate 110 guests inside and a further 60 guests with the balcony in use. Guests will be permitted to drink and eat whilst standing indoors or outdoors. Dancing will also be permitted.

## From 1<sup>st</sup> December 2021

Horizons will be open to welcome one person per 2 sqm (a maximum of 280 guests in total) and dancing will be permitted. Eating and drinking will also be allowed while standing indoor or outdoor.

In light of the news that our venue will be allowed to reopen for weddings and events from mid-October we wish to advise the following protocols introduced to Horizons:

- All guests and suppliers engaged to assist with each celebration, must be fully vaccinated (not one dose, but two doses) and will be required to produce their vaccination passport prior to entry when they sign in using the Service NSW QR Code. Guests who cannot prove full vaccination or permanent medical exemption will be refused entry.
- 2. Top Cat will provide an alternative method of signing-in if a patron does not have a smart phone however, evidence of photo identification, showing full name and address will be required to be produced upon manual registration. In this case, the patron will be required to present a hard copy of their vaccination immunisation history or covid-19 certificate from the Medicare website, together with their photographic identification.
- 3. The venue will undergo cleaning on the morning of each event, and/or in between events for days where we have more than one event taking place.
- 4. There will be hand sanitizer stations set-up throughout the venue.
- 5. Patrons may respectfully be asked to leave the premises should they refuse to adhere to the restrictions.
- 6. In the event you are notified that you have tested positive to covid-19 up to 14 days from the conclusion of the event, as a matter of courtesy we request you immediately inform us so that we may undertake the necessary protocols. Our office number is 0418 862 666. Standard policies apply in relation to guests, i.e. if you are feeling unwell or displaying symptoms of covid-19, we respectfully request that you do not attend the event.
- 7. Any guest with a medical exemption must submit proof of permanent medical exemption authorised by a medical practitioner in the form authorised by the NSW Chief Health Officer. A medical certificate will not be sufficient evidence.

Please be aware that there will be no exceptions to these rules. All of our staff, and delivery personnel, are fully vaccinated and will be wearing masks to further ensure the health and safety of the celebration.

Please enjoy yourselves and adhere to the terms and conditions. We can't wait to see you celebrate in style at Horizons! See you soon!